



**SYCAMORE TELEPHONE COMPANY**

104 E. 7<sup>th</sup> Street  
Sycamore, OH 44882-9409  
(419) 927-6012

<http://www.sycamoretelephone.net>

**Customer Authorization for Preauthorized ACH Payments**

Customer Name(s) on Account: \_\_\_\_\_

Account Number (from Recent Bill): \_\_\_\_\_

I authorize Sycamore Telephone Company to initiate monthly debit payments from my bank account, which I have listed below, in the full amount of my monthly balance due to Sycamore Telephone Company. This authorization remains in effect until Sycamore Telephone Company receives written notification from me of its termination.

Bank Name: \_\_\_\_\_

Bank's City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Bank Transit No. (9 Digits at Check's Lower Left): \_\_\_\_\_

Bank Acct. No: \_\_\_\_\_ Checking: \_\_\_ or Savings: \_\_\_

Printed Customer Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Daytime Phone No. \_\_\_\_\_

Please provide a voided check or a copy of a recent bank statement. You may mail or hand-deliver this form to our office at 104 E. 7<sup>th</sup> St., Sycamore, OH 44882-9409. ACH bill payment authorizations and terminations normally take effect after 30 days. ACH payments will be deducted from your bank account on the 15<sup>th</sup> of each month.

For Office Use Only (Initial and Date):

Received by \_\_\_\_\_ Mail or \_\_\_\_\_ Hand-Delivered

Information Entered in Billing Software \_\_\_\_\_

Date of Successful Bank Pre-notification \_\_\_\_\_

Scheduled Date for First ACH Payment \_\_\_\_\_